Meeting at 13:00. Coach is not here. Rest of the team is present.

1. Looking at moodle marking scheme
   1. Plan for future iteration
   2. Display changing requirements
2. Wireframes
   1. Look good – great converstation starters
3. Adding in to the agenda for the customer meeting
4. We decided to spend an hour more refactoring user stories into tasks
5. Afterwards we will

Meeting at 15:00

1. Discuss any questions that arised from tasks
2. We also need to discuss previous points (that will set us up with the marking scheme requirements)
   1. Branching structure
      1. Feature branching strategy (as outlined in lectures)
      2. Have a contribution markdown page ready with details about it (assign task to someone else)
   2. Technology stack/system architecture
      1. Going with Django backend for sure. Everyone most experienced with this.
      2. Suggestions for frontend technologies
         1. React
            1. Lot better extensibility for the future (absolutely decoupled frontend).
            2. Means creating separate clients consuming the same backend API.
            3. Would take longer to learn as we got less experience.
            4. Quicker to build more advanced features.
         2. Vanilla JS
            1. Client will be lot more tightly coupled (hard to extend) with backend.
            2. No support for future expansion.
            3. We are all familiar with it.
   3. Commit message template/conventions ([read](https://chris.beams.io/posts/git-commit/))
3. Tasks
   1. Group tasks up
   2. Start prioritizing tasks
   3. Start thinking about architecture, different pages, maybe some better wireframes.

Agenda for customer meeting later today:

1. Mention IP – any progress with this?
   1. We are trying to get in touch with Tim about it.
2. Technological stack – see above
3. Requirements
   1. Contact us form – built in website
      1. Chatting/Instant messaging functionality?
      2. Or a form that would send an email?
   2. Able to see past submissions (relevant inputs/outputs)
   3. Action plan progress tracking (interactively)
      1. Should employees be able to share personalized plans with HR reps?
         1. If yes, then how do you see this happening?
      2. Should depersonalized action plans (done by HR rep) be saved against their account?
      3. Should HR reps have a separate form to fill for de-personalized outputs (whole larger groups of people) or personalized outputs (themselves or other individual employees)
         1. If we want to be specific with provided (very personalized information) it will be hard to facilitate these two with a single form!
   4. Education input
      1. How specific should it be?
         1. Differentiate between GCSEs?
            1. List all relevant ones
         2. Or generic
            1. Say high school level education/Undergrad/Masters/Postgrad
   5. Saving progress on inputs
      1. Lot easier to track most recent one
      2. Should we track previous non-submitted inputs (hard)
   6. Tracking statistics for ViloSky admin (maybe slightly lower priority)
      1. What metrics exactly we want to track? (as concretely as possible)
      2. Any specific way of displaying such info? (graphs, charts)
   7. Adding inputs
      1. Do they expect to have a way of adding new input types (eg: a radio button, a text field, etc. Just like in Squarespace?)
      2. Or would they keep types of inputs static
         1. And add just different keywords/content for inputs.